

Annual Pastor's Report Instructions

This program has been tested using Windows 98, 2000 and XP, Mac OS X, Internet Explorer 6.0, AOL 7, 9, Firefox 2.0, Netscape 7, Opera 9. For Mac users, please use Firefox as Internet Explorer has been discontinued.

This is the log in page for the 2007 Annual Pastor's Report. To login please enter your District number in the first box, 074 or 74, either will work. Then in the second box enter your church number, 0033 or 33. Then enter your four digit PIN number. This PIN number is available from your District Secretary. Then click on Login.

Please take note of the navigation bar on the left. Click on any link to go to that section of the pastor's report. You can hide and unhide this navigation bar by clicking on the Hide Navigation to the left of the church name.

On the right side of the form you will also find context sensitive help. As you move through the form this help text changes to reflect the line of the form you are on. If you click on Hide Popup you will hide the help text. To bring it back. Move your cursor over the text of the line you need help on. Your cursor will have a question mark. When the question mark appears, click on the text to make the help text appear.

On the bottom of the page there are additional navigation links for each section of the report. These cannot be hidden and will always be available if the side navigation bar has been hidden.

To navigate through the form, use the tab key to move to the next cell. You may also use the mouse.

Please note: You must enter data in each cell, entering even zero's. Gray cells may not be changed.

Annual Pastors Report

Report for **Beecher Springs**
Status: Church Entering

Logged in as **074-0033** - [Logout](#)

Navigation

- Home
- Contact Us
- Logout

Report Forms

- Church Information
- General Information and Research
- Local Church Activities and Programs
- Pastoral Care and Activities
- Financial Chart
- Extended Ministries
- Membership & Property

Purpose

This is the report of the local church to the District Assembly and covers the activities of the church and its auxiliary organizations. Your faithful response makes possible the study of the fruits of ministries occurring in Nazarene churches.

Data gathered in the Annual Report of the Pastor is important to some agency of the church and is significant to the statistical history of the Church of the Nazarene.

Explanation and Instructions

The Pastor is responsible to supervise the preparation of the statistical reports from all departments of the local church. After entering the data in the Annual Pastors Report application, print and sign. You should keep a copy of this report. It may be used as a guide for making next year's report and a historical record. The signed original should be mailed to the District Secretary well in advance of the due date set by your District. Only the numbered items will appear on the statistical charts printed in the District Assembly Journal, however, the unnumbered items are essential in giving a clear and accurate picture of the church and its needs. This report covers activities of the local church during the "statistical year" as determined for your district. "The exact date of the beginning and close of the statistical year...shall be set by the District Advisory Board."

Care should be taken to assure that the statistics reported to auxiliary conventions by the respective leaders in the local church are the same as included in the Pastor's Report to the District Assembly.

Read the explanation of items carefully. Completeness and accuracy are necessary. Check through the report step by step before entering the data in the Annual Pastors Report application.

General Information & Research: Local Church Activities and Programs Pastoral Care and Activities Spiritual
Financial Chart: Local Church Income Expenses Educational Interests General Ministry Tax Payers Service
Membership & Property: Local Church Children's Programs Youth Services Adult Services Sabbath Schools Sunday Schools Church Property

CHURCH OF THE NAZARENE © 2006

Website: www.chnz.org

At the end of each section of the form, there are 'Save for Later' and 'Mark as Completed' buttons. Use the 'Save for Later' button if you are not finished editing the form. Once you are finished, you may click on the 'Mark as Completed' button. Once 'Mark as Completed' has been clicked, the program will validate your data and mark this section as finished. If you need to edit a section that has been marked as finished, just click on it to open the section and make the changes. You will have to click on 'Mark as Completed' again to finish the report.

Annual Pastors Report

Report for **Beecher Springs**
Status: Church Entering

Logged in as **074-0033** - [Logout](#)

Navigation

- Home
- Contact Us
- Logout

Report Forms

- Church Information
- General Information and Research
- Local Church Activities and Programs
- Pastoral Care and Activities
- Financial Chart
- Extended Ministries
- Membership & Property

General Information and Research

Local Church Activities and Programs

Number revival campaigns (in your church) [Cancel](#) [Help](#)

If so, in how many of these did you see a tented/commissioned/registered evangelist? [Cancel](#) [Help](#)

Number of times when worship services are regularly held? [Cancel](#) [Help](#)

How many people were converted this year? [Cancel](#) [Help](#)

Number received Christian baptism (not infants) [Cancel](#) [Help](#)

Number infants dedicated [Cancel](#) [Help](#)

Number infants baptized [Cancel](#) [Help](#)

Number Communion services held [Cancel](#) [Help](#)

Number local ministers licensed [Cancel](#) [Help](#)

Did you provide evangelists training this year? [Cancel](#) [Help](#)

Do you have a visitor follow-up system? [Cancel](#) [Help](#)

Number of persons receiving Continuing Lay Training (CLT) credits [Cancel](#) [Help](#)

Number of CLT credits offered by the church [Cancel](#) [Help](#)

Address Trolley Goal [Cancel](#) [Help](#)

Number of subscribers [Cancel](#) [Help](#)

Was the pastor/church planning session conducted this year? (Manual 111) [Cancel](#) [Help](#)

Have your treasurers' books been audited this year? [Cancel](#) [Help](#)

Dollar value of assets received by Church through bequests, trusts, etc. [Cancel](#) [Help](#)

Was portion of Manual read or distributed as required? (413-11) [Cancel](#) [Help](#)

[Save for Later](#) [Mark as Completed](#)

General Information & Research: Local Church Activities and Programs Pastoral Care and Activities Spiritual
Financial Chart: Local Church Income Expenses Educational Interests General Ministry Tax Payers Service
Membership & Property: Local Church Children's Programs Youth Services Adult Services Sabbath Schools Sunday Schools Church Property

After all the sections have been checked as completed to the left, the 'Submit Report' button now appears. Click on the 'Submit Report' button to submit your report to the District Secretary. Once you have submitted the report to the District, you will not be able to edit your report. If you need to make

changes, please contact your District Secretary.